



DEPARTMENTAL WITHDRAWAL NOTICE

NAME _____ I.D. NUMBER _____
Last First Middle

DEPARTMENT _____ DEGREE PROGRAM _____ YEAR IN GSAS _____

CITIZENSHIP: U.S. _____ OTHER _____ Country

ADDRESS AFTER WITHDRAWAL _____

EFFECTIVE DATE OF WITHDRAWAL _____

REASON FOR WITHDRAWING FROM GRADUATE SCHOOL:

DATE _____ DIRECTOR OF GRADUATE STUDIES SIGNATURE _____

If a student registers for a term and then withdraws from the Graduate School during the term, the student's tuition charges are pro-rated as indicated in the Harvard Griffin GSAS Policies. Financial aid ordinarily is similarly pro-rated: students with financial aid should see their Financial Aid Officer for more details.

Students withdrawing mid-term or mid-year should turn in their I.D. card at the Graduate Records Office, Registrar's Office, Smith Campus Center, 4th Floor.

The date the student withdraws will affect the student's health coverage. Students are responsible for health insurance charges through the last day of the month in which the student is withdrawn. For more information visit the HUHS website at https://hushp.harvard.edu/enroll/leave-of-absence-withdrawal/ or contact Member Services at (617) 495-2008 or mservices@huhs.harvard.edu.

Students in Harvard housing should inform the appropriate office of their change in status.

Foreign students should notify the Harvard International Office of their withdrawal.

Students with educational loans are responsible for notifying lending institutions of their change in status and their current address. Repayment schedules for most educational loans become effective upon withdrawal.

Students who have withdrawn from the Graduate School who later wish to resume their degree work must apply for readmission. If readmission is approved, students are charged the active file fee, at the then-current rate, for the intervening terms during which they have not been registered. Information about applying for readmission can be found in the Harvard Griffin GSAS Policies.