



DEPARTMENTAL WITHDRAWAL NOTICE

Faculty/staff use only

NAME Last First Middle I.D. NUMBER

DEPARTMENT DEGREE PROGRAM

YEAR IN GSAS CITIZENSHIP: U.S. OTHER Country

EFFECTIVE DATE OF WITHDRAWAL

REASON FOR WITHDRAWING:

DATE DIRECTOR OF GRADUATE STUDIES SIGNATURE

If a student registers for a term and then is withdrawn during the term, the student's tuition charges may be pro-rated as indicated in the Harvard Griffin GSAS Policies.

The date the student withdraws will affect the student's health coverage. Students are responsible for health insurance charges through the last day of the month in which the student is withdrawn.

Students in Harvard housing should inform the appropriate office of their change in status.

International students should notify the Harvard International Office of their withdrawal.

Students with educational loans are responsible for notifying lending institutions of their change in status and their current address.

Students who are withdrawn who later wish to resume their degree work must apply for readmission. Information about applying for readmission can be found in the Harvard Griffin GSAS Policies.