



HARVARD Kenneth C. Griffin

GRADUATE SCHOOL OF ARTS AND SCIENCES

OFFICE OF STUDENT AFFAIRS

Application for Part-Time Study

Please see reverse side for details.

Name (Last, First, Middle Initial): _____ HUID _____

Division/Department/Committee _____ Degree Program _____

[] Please check here if you are enrolled in the part-time master's degree program in SEAS.

Graduate-Year _____ Citizenship: [] United States [] Other _____ Country _____ Visa _____

I am applying for part-time study during the following term(s):

[] Fall [] Spring Academic year _____

Number of credits you will register for in the FALL _____ and/or SPRING _____ as a PT student.

Number of credits previously taken as:

Harvard Griffin GSAS Student _____ Visiting Student _____ under TAP Program _____

Please check here if you have a Harvard grant-in-aid toward tuition: [] yes [] no

Number of credits to be paid for through TAP: Fall Term _____ Spring Term _____
(Applicable only to students who are also Harvard employees)

Reasons for applying for Part-Time status: (REQUIRED)

Signature _____ Date _____

Address _____ (Street/City/State/Postal Code)

Telephone _____ E-Mail _____

Approved by Chair _____ Date _____

Approved by International Office _____ Date _____
(international students only)

Approved by Financial Aid Officer _____ Date _____

Approved by Office of Student Affairs _____ Date _____

Part-Time Study Information

Part-time status is ordinarily approved for the following reasons:

1. having to care for small children at home
2. personal ill health
3. severe illness of other family members
4. extreme financial strain in cases in which the student has dependents.

In addition, the School of Engineering and Applied Sciences has provision for a limited number of students who are admitted to the Master of Science program to study on a part-time basis.

Part-time students are subject to the same requirements and regulations as full-time students. A part-time student who is taking less than three courses may complete a Harvard University Health Services waiver request to waive both the student health fee and the Blue Cross Blue Shield fee (visit www.huhs.harvard.edu for online waiver and information).

Foreign nationals with student visas who are not permanent residents of the United States may only register for part-time study if they are in their last term and have three or fewer courses remaining to complete their program. International students must have their part-time petitions signed by the Harvard International Office.

Separate applications must be filed for each academic year

PLEASE RETURN ALL MATERIALS TO:
Office of Student Affairs by email (studaff@fas.harvard.edu) or by mail
to: Office of Student Affairs
The Kenneth C. Griffin Graduate School of Arts and Sciences, Harvard
University 1350 Massachusetts Avenue, Suite 350
Cambridge, MA 02138

If you have further questions about this form, please contact the Office of
Student Affairs at 617-495-1814 or
studaff@fas.harvard.edu.